

Matthew J. Healy – CV

Science Writer

Personal Statement

A freelance science writer with a focus on space, ships, Antarctic research and science history. Inspired by the late Carl Sagan and armed with a passion to reach people through science and education. Wants to stir curiosity by showing how truly amazing the world around really is.

Has exceptional writing, researching and editing skills. Is goal orientated and has collaborated with management and key stakeholders to create a variety of successful media campaigns and projects. Knowledgeable with Microsoft office, social media platforms and content management systems. Some services include articles, blogs, media releases, social media posts, newsletters, website content and copywriting for marketing campaigns.

Has written for Space Australia, the Astronomical Society of Victoria, Grok Magazine and has contributed articles to human rights causes. Highly organised by nature, meets deadlines and is always learning.

For writing samples, please go to <https://matthew-j-healy.com/>

Professional Experience

Writing:

- Written for various publications, tailoring content for specific demographics
- Media release, article (short- and long-form), social media, newsletter, brochure, radio script and case study writing experience
- Both digital and print media experience
- Created communications campaigns for management and key stakeholders
- Copywriting and marketing experience
- Editing, proofreading and formatting experience

Communication:

- Project management experience, from conception to completion and liaising with all parties involved
- Account management experience with a high focus on stakeholder satisfaction
- Team leader experience
- Managers and responds to enquiries from media representatives, the public and internal/external stakeholders
- Excellent verbal, interpersonal and written communication skills

Research:

- Resourceful ability to search, find, interpret and filter information in a short period, making it easier for others to understand through writing
- Detailed knowledge of products, systems and industry
- Consistently improving and keeping up to date with the latest industry developments

Technology:

- High experience and understanding of Microsoft Office packages (Word, Outlook, Excel and PowerPoint)
- High experience with social media platforms (Facebook, YouTube, Twitter, LinkedIn and Instagram)
- High experience with WordPress and desktop publishing and website management software
- Previous videography and photography production experience

Administration:

- Meets deadlines and key performance indicators
- Good time management skills
- Multitasking all-rounder
- Meticulous eye for detail
- Exceptional admin housekeeping

Work History

Moree Plains Shire Council Communications Officer	2021–Present
Pacific Datacom Customer Service Officer	2019–2021
Fusion Power Systems Internal Sales Representative	2016–2018
Total Window Concepts Administration Assistant	2010–2016

Education

Bachelor of Arts, Professional Writing and Publishing Curtin University	2020
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References

Available upon request