

# Matthew J. Healy – CV

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## Popular Science Writer

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### Personal Statement

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I am a popular science freelance writer based in Melbourne, Victoria. Inspired by the late Carl Sagan, I want to reach people through science and education. I want to stir curiosity by showing them how truly amazing the world around really is.

I have a focus on aerospace, astronomy, marine engineering, Antarctic research and science history. Some of my services include articles, blogs, emails, media releases, newsletters, social media posts and website content.

I have written for Grok Magazine and have contributed articles to human rights causes. I am motivated, highly organised and am always learning about something exciting. I believe effective communication is paramount.

### Professional Experience

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#### **Writing:**

- Written for a number of publications in a variety of styles.
- Worked closely with company management on a number of internal writing projects.
- Previous editing, proofreading and reviewing experience.

#### **Communication:**

- Worked closely with customers, business development managers, management, suppliers and wholesalers on communication strategies.
- Tailored writing pieces for a particular readership.
- Project management from conception to completion, liaising with all parties involved.
- Account management with a high focus on customer satisfaction.
- Team leader experience.
- Pleasant phone manner.

#### **Research:**

- Resourceful ability to search, find, interpret and filter information in a short period.
- Detailed knowledge of products, systems and industry.
- Consistently improving by learning and keeping up to date with the latest industry developments.

#### **Technology:**

- High experience and understanding of Microsoft Office applications.
- High experience with social media platforms (including Facebook, YouTube, Twitter and LinkedIn).
- High experience with WordPress and website management.
- Previous video editing and desktop publishing software experience.

**Administration:**

- Meeting deadlines and time management.
- Multitasking all-rounder.
- Meticulous eye for detail.
- Admin housekeeping.

**Work History**

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**Pacific Datacom** **2019–Present**  
Customer Service Officer

**Fusion Power Systems** **2016–2018**  
Internal Sales Representative

**Total Window Concepts** **2010–2016**  
Administration Assistant

**Education**

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**Bachelor of Arts, Professional Writing and Publishing** **2020**  
Curtin University

**References**

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Available upon request